

TIMMINS **CME** EXHIBITOR CANADIAN MINING EXPO MANUAL



PLEASE READ CAREFULLY, FILL IN THE FORMS & FAX OR EMAIL THEM IN, PRIOR TO THE DEADLINES

June 5-6, 2024 • McIntyre Community Centre, Timmins, ON

Thank you to our PLATINUM SPONSORS

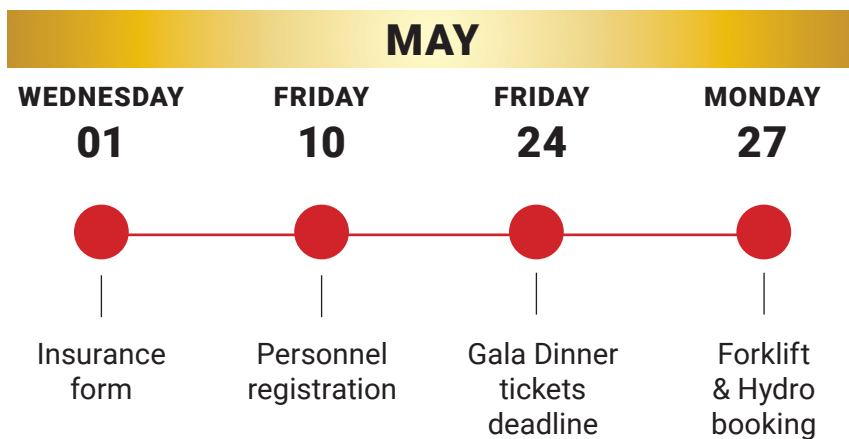


Thank you to our GOLD SPONSORS



Send In **Your Logo & Booth Description** as soon as possible.

PLEASE SUBMIT A **COPY OF YOUR CERTIFICATE OF LIABILITY INSURANCE** AS SOON AS POSSIBLE. (DEADLINE DATE MAY 1st 2024)



This manual will provide you with information about all aspects of the show including:

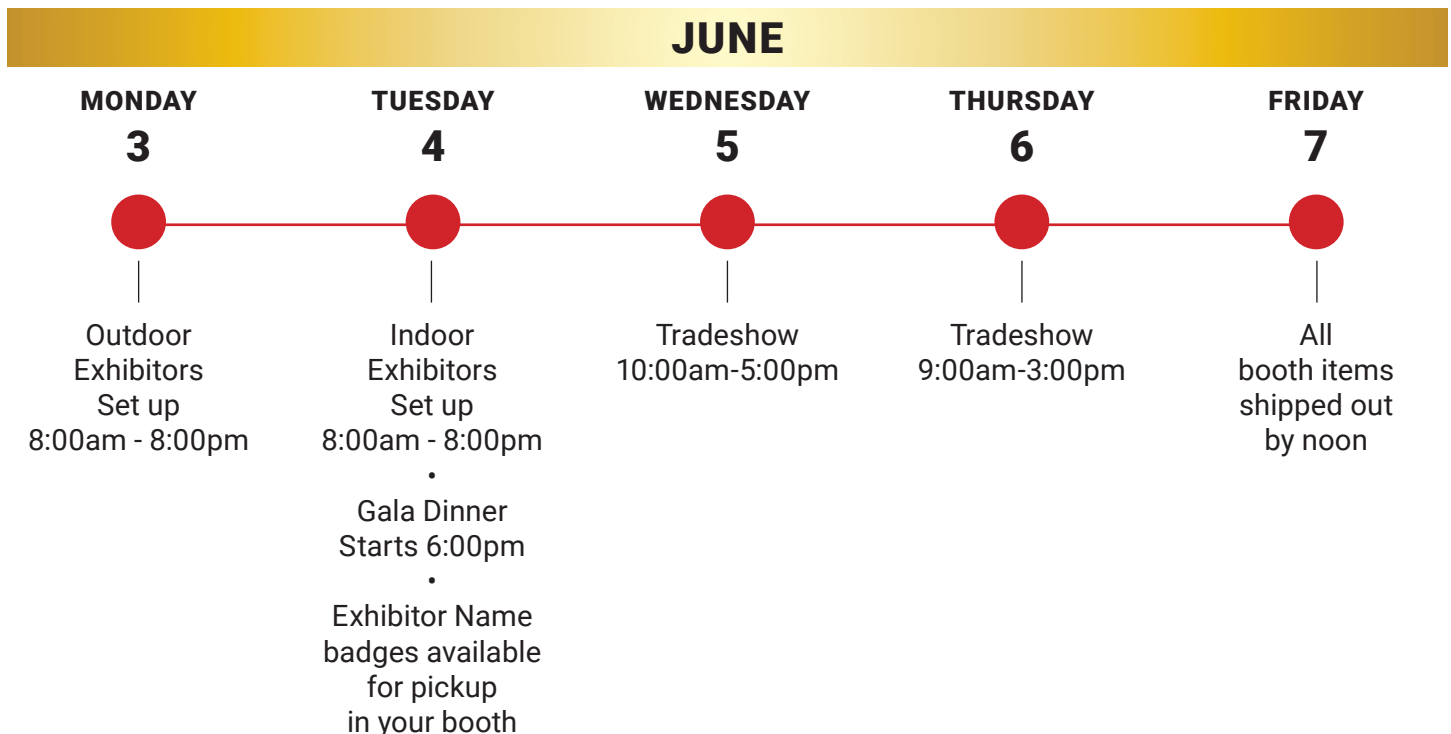
- Registration
- Gala Dinner
- Conferences
- Regulations
- Shipping
- Schedules
- Accommodations

If there are any questions or situations that are not covered, feel free to contact the Trade Show Group at:

Tel: 1-866-754-9334

705-264-2251

Fax: 705-264-4401





RAMADA
1800 Riverside Dr,
Timmins, ON P4R 1N7
+1 705-267-6241



CEDAR MEADOWS RESORT
1000 Norman St,
Timmins, ON P4N 8R2
+1 877-207-6123



COMFORT INN TIMMINS
939 Algonquin Blvd. East
Timmins, ON, P4N 7J5
+1 705-264-9474

THRIFTLODGE COCHRANE SOUTH
50/Highway 11 South
Cochrane, ON, P0L 1C0
+1 705-272-4281



HOLIDAY INN EXPRESS & SUITES
30 Algonquin Blvd. West
Timmins, ON, P4N 2R6
+1 705-531-4000



MICROTEL INN & SUITES
1960 Riverside Drive.,
Timmins, ON, P4R 0A2
+1 705-264-1477



HAMPTON INN BY HILTON
848 Riverside Dr.
Timmins, ON P4N 3W1
+1 705-531-6000



BEST WESTERN
PREMIER NORTHWOOD HOTEL
245-A Airport Road
Timmins, ON, P4N 9C3
+1 705-531-7001

PORCUPINE
BED & BREAKFAST
6223 King St, Porcupine
Ontario P0N 1C0
+1 705-235-4730

THE STATION INN
200 Railway Street
Cochrane, ON, P0L 1C0
+1 705-272-3500

BEST WESTERN
SWAN CASTLE INN
189 Railway St & 7th Ave.
Cochrane, ON, P0L 1C0
+1 800-780-7234



THE SENATOR
HOTEL
& CONFERENCE CENTRE

THE SENATOR
14 Mountjoy Street South
Timmins, ON, P4N 1S4
+1 705-267-6211



SUPER 8
730 Algonquin Blvd. East
Timmins, ON, P4N 7G2
+1 800-800-800



TRAVELODGE TIMMINS
1136 Riverside Drive
Timmins, ON, P4R 1A2
+1 800-578-7878

BON AIR MOTEL LTD.
355 Algonquin Blvd. East
Timmins, ON, P4N 1B5
+1 705-264-1275



WESTWAY MOTOR MOTEL
83 Highway 11 West
Cochrane, ON, P0L 1C0
+1 877-772-4285

OTHER



www.airbnb.ca/s/Timmins--Canada/homes



Northern College Residence Rooms

<https://direct-book.com/properties/>

When shipping display material please state on bill of lading the exhibit booth number and the correct centre.

SHIPMENT NOTE

Each exhibitor is responsible for arranging shipment before and after the event, including notifying courier of pick up no later than 12:00 pm Friday June 7th, 2024.

FORKLIFT NOTE

If forklift is necessary, please fill the form provided on page 9 of the manual and fax or email the form in to the office.

SHOW SETUP TIMES

- **Outdoor exhibitors** must set up on **Monday, June 5, between 8:00am - 8:00pm.**
- **Indoor exhibitors** must setup on **Tuesday, June 6, between 8:00am and 8:00pm.**
- Exhibitors wanting to setup prior or after this date must have written permission from the trade show manager.
Toll Free: 866-754-9334 or 705-264-2251.

Please Note: There is absolutely no move out before 3:00pm on June 6, 2024 or there will be a \$1,000.00 early move out charge billed to the company.

SHOW TIMES

Exhibitor Name Badges will be placed in exhibitors booth on **Tuesday June 4, 2024.**

Trade Show

- Wednesday, June 5, 2024
10:00 a.m. - 5:00 p.m.
- Thursday, June 6, 2024
9:00 a.m. - 3:00 p.m.

For special arrangements call show coordinator at
705-264-2251, 866-754-9334

Exhibitors in:

Arena 1

Shipping Address:

McIntyre Community Complex
85 McIntyre Road Schumacher, ON
PON-1G0 (*Hockey Rink*)

LABEL

Company Name: _____

On Site Contact #: _____

Booth Location #: _____

Exhibitors in:

Arena 2

Shipping Address:

McIntyre Community Complex
85 McIntyre Road Schumacher, ON
PON-1G0 (*Curling Rink*)

LABEL

Company Name: _____

On Site Contact #: _____

Booth Location #: _____

Exhibitors in:

Pavilion

Shipping Address:

McIntyre Community Complex
85 McIntyre Road Schumacher, ON
PON-1G0 (*Parking Lot in front Curling Rink*)

LABEL

Company Name: _____

On Site Contact #: _____

Booth Location #: _____

Exhibitors in:

Upper Deck

Shipping Address:

McIntyre Community Complex
85 McIntyre Road Schumacher, ON
PON-1G0 (*Curling Rink*)

LABEL

Company Name: _____

On Site Contact #: _____

Booth Location #: _____

GALA DINNER TICKET REGISTRATION

Company Info

Name of the Company _____

Name of the Contact Person _____

Address _____ City _____

Province / State _____ Postal / Zip Code _____

Physical tickets will be mailed to the address above

Telephone _____

Email _____

No. of tickets required ☐

Please include the name of each ticket holder as well as an email address

1 Name _____

email _____

2 Name _____

email _____

3 Name _____

email _____

4 Name _____

email _____

5 Name _____

email _____

6 Name _____

email _____

7 Name _____

email _____

8 Name _____

email _____

GALA DINNER NIGHT

Tuesday, June 4th

6:00-11:00pm

6:00-7:00 Cocktail Hour

McIntyre Ballroom

Limited Seating. Tickets \$125+HST

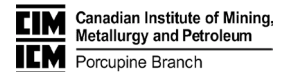
This is a fundraising event with proceeds staying in the community, organization/ recipients to be announced.



N. Ontario Mining Awards 2024

A recognition to individuals and companies and their contributions to the mining industry. Kick off the Expo with the Gala Dinner. Join us for an evening of Networking with the leaders in the industry and dignitaries. Tables of 8 will be available; the Gala Dinner is a great way to start the Expo and has always been sold out. Proceeds of this event will go to a local organization. Since its inception the Gala Dinner has raised over 160k for non-profit groups.

Hosted by



Wine Sponsor by



Hors D'oeuvres Sponsor by



Payable to Canadian Trade-Ex

Sub Total HST TOTAL

Card # _____ Exp Date ____/____/____

Cardholder _____ Date ____/____/____ Signature _____

Please Submit Personnel Registration Via Email No later than Friday, May 10, 2024

Please register the personnel that will be attending by email to:
a.guindon@canadiantradex.com.

Submitting this information on time will ensure your company receives personnel badges.

1. Email to a.guindon@canadiantradex.com
2. Type **CME 24** as the subject of the email
3. Type your company name, contact, position, phone & e-mail
4. Then type the name, title and email of each person attending the show.
Please number each individual person.

example

New Message

To | a.guindon@canadiantradex.com

Cc Bcc

Subject

CME 24

Company Name: Canadian Trade-Ex

Contact: John Smith

Position: Web Admin

Phone number: 705 264 2251

Email Address: name@company.com








Staff Attending

1. Rhonda Larochelle / Sales Rep., email: name@company.com

2. John Goulet / Accounts Manager, email: name@company.com

3. Glenn Dredhart / President, email: name@company.com

Send

OFFICIAL CUSTOMS BROKER & INTERNATIONAL FREIGHT FORWARDER



For Axxess, any remote location is **AXXESSIBLE**.
Our team of experts in logistics manage and supervise the whole process of transporting your mining cargo to the jobsites. They assure timely, efficient delivery of the cargo by respecting schedules and projected costs.

Contact:

Bruno Gravel,
Vice President-Business Devt.
Tel.: 514-849-9377
bruno.gravel@axxessintl.com

REGULATIONS

- All Exhibitors must park in **Exhibitors Parking** during the expo on June 5 & 6, 2024 or the vehicle will be towed. The exhibitors parking is located on the left hand side of the old Chamber of Commerce, beside the lake, to ensure fire routes remain open.
- Each exhibitor is responsible for arranging shipment before and after the event, including notifying courier of pick up no later than 12:00pm, Friday June 7th, 2024
- **Each exhibitor with a BBQ or a tent larger than 10'x10' is responsible for having a 5lb fire extinguisher present in their booth.**
- All materials used in construction and decoration of an exhibit must be flame retardant.
- All exits and exit aisles must be kept clear and unobstructed. No furniture, signs, easels, chairs or displays may protrude into aisles.
- All fire hose box fire equipment and emergency exits must be visible and accessible at all times
- Vehicles on display must have fuel caps locked or sealed to prevent vapors from escaping and or tampering. Batteries must be disconnected.
- Vehicles used to move materials in and out off the building must not be left idling.
- All 110 volt extension cords must be 3 wire (grounds), and CSA approved.
- No storage of any kind is allowed behind booths or near electrical service.
- CT-EX Canadian Trade-Ex assumes no responsibility or liability to personal injuries or damage due to any act of God. (i.e. Persons, Tents, Signs, Outdoor equipment)
- Flammable or combustible liquids are prohibited inside of building except approved by fire marshal.
- **Management reserves the right to evict any person or company (without recourse) for disobeying any municipal, provincial or federal regulations governing this event; or, for any conduct deemed improper to show management or staff.**
- **Under no circumstances is moving equipment to be used for moving exhibits or parts of exhibits in or out during show hours, unless you receive written consent from show management.**
- **Please note: There is absolutely no move out before 3:00pm Thursday June 6, 2024, or there will be a \$1,000.00 early move out charge billed to the company.**
- Booths must be staffed during show hours. All booths shall stay set up during the show hours (no exceptions). All items that are in storage will not be released until after show hours.
- Any damage to any property that your display occupies is your responsibility and will be charged to your company.
- **All exhibitors must carry appropriate liability, damage and theft insurance. Show management is not responsible for damage, loss or liability during move in, move out or show hours. Please submit a copy of your certificate of insurance as soon as possible.**
- Municipal codes and fire regulations must be adhered to.
- **Please Note: There is absolutely no Alcohol at any Exhibitor's locations!**

REGULATIONS FORM

Please complete the form and fax or mail it to:

Fax: 705-264-4401

email: info@canadiantradex.com

I understand the conditions and regulations and I agree to abide them.

☐

Certificate of insurance submitted

☐

Please email certificate of Liability Insurance showing Canadian Trade-Ex-Canadian Mining Expo as an additional Insured June 3rd - 7th Timmins.

"Force Majeure." If the event hosts, 1099337 Ontario Limited, O/A Canadian Trade-Ex or the Canadian Mining Expo is delayed or prevented from performing any act or service required of it hereunder, and such delay or prevention is caused by disruption in utilities, construction actives, strikes, labor disputes, campus closures or restrictions, including boycotts, Acts of God, contagious infections (including but not limited to COVID-19), government restrictions, judicial orders, fire, or other casualty, civil commotion, or causes beyond its reasonable control, the Client agrees and accepts that it will save harmless 1099337 Ontario Limited, O/A Canadian Trade-Ex or the Canadian Mining Expo from any liability, financial or otherwise.

Exhibitors Company Name:

Date: ____/____/____

Signature:

Each exhibitor is entitled to having their logo with a link to their website on the www.canadianminingexpo.com website, & a 20-30 word booth description. The booth description will also be in the official show guide directory. No More than 20-30 words used to describe the equipment or services on display at the show. Additional words will be billed.

► **Submit Company Info, Logo, & Booth Description By Email**

- Mail to a.guindon@canadiantradex.com (web admin)
- Type your company name & booth location
- Attach your company logo (.ai, .eps, .pdf, .jpg, .png)
- Type CME 2024 in subject area.
- Type your 20-30 word booth description.

Please Have Your Listing In ASAP

► **To view your current listing, please visit website:** www.canadianminingexpo.com

When going to the site, click on **Exhibitors List** on the top menu bar and browse down until your company name appears. You will find the current description listed.

► **Please email any revisions to:** a.guindon@canadiantradex.com

AVAILABLE SPONSORSHIPS

VIP Social

Gold & Silver Sponsorships available

Gala Dinner

1 spot available

T-Shirts

~~12~~ 8 spots available

INTERESTED IN SPONSORSHIP

VIP Social

☐

Gala Dinner

☐

T-Shirts

☐

Company Name:

Contact:

Phone:

Pre-Registration Form • Deadline May 27, 2024

COMPANY INFO

Name of Company _____

Name of contact person _____

Name of on-site representative _____

Address _____

City _____

Province/State _____

Postal/Zip Code _____

Telephone _____

Fax _____

e-mail _____

PAYMENT INFORMATION

SUB TOTAL: _____

HST # 89895 6578 RT0001:

TOTAL: _____

Payable to Canadian Trade-Ex

VISA ☐

MASTERCARD ☐

Card Number: _____

Expiration Date: ____/ ____/ ____

Cardholder : _____

Applicant (person): _____

Position: _____

Applicant's Signature: _____

Agent's Name: _____

Agent's Signature: _____

Date: ____/ ____/ ____

EXHIBIT LOCATION

Outside Display Space ☐

Exhibit Number : _____

Inside Display Space ☐

Exhibit Number : _____

Pavilion Display Space ☐

Exhibit Number : _____

HYDRO - Pre-order your electrical

Indoor ☐

15 AMP / \$ 100.00

Outdoor ☐

Call for a quote.

FORKLIFT

1 Hour ☐

\$ 100.00

2 Hours ☐

\$ 175.00

3 Hours ☐

\$ 250.00

CONTACT YOUR AGENT

Canada Toll Free: 1-866-754-9334 • USA: 1-705-264-2251

e-mail: info@canadiantradex.com

Phone: 705-264-2251 • Fax: 705-264-4401

EXHIBITOR ORDER FORM

EXHIBITOR INFORMATION

EVENT NAME _____

EXHIBIT DATE _____

EXHIBIT LOCATION _____

COMPANY/EXHIBITOR _____

CONTACT NAME _____

E-MAIL ADDRESS _____

COMPANY ADDRESS _____

CITY _____ PROV/STATE _____

PHONE NUMBER _____ POSTAL CODE/ZIP CODE _____

EXHIBITOR ORDER FORM

BOOTH ACCESSORIES

All rates are for the full duration of the show.

All claims/discrepancies must be settled PRIOR to show closing.

REFUNDS will not be given on any orders changed or cancelled on site.

All materials remain the property of Hahn Rentals and will be removed upon show close.

		PRE-SHOW PRICING	ON-SITE PRICING	TOTAL
1	Padded arm chair	15.75	19.69	
2	Director's chair - 30" high	19.65	24.56	
3	Metal & Wood bar stool with back	19.65	24.56	
4	Brown folding chair	4.85	6.05	
5	Carpet: <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Green <input type="checkbox"/> Black (10' x 10' = 100 sq ft) Booth Carpeting per sq. ft. 3/8" Foam Underpad per sq. ft.	1.32 sq. ft. .74 sq. ft.	1.58 sq. ft. .89 sq. ft.	
6	30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' 18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	22.00	27.50	
7	30" Height Round Pedestal table - 30" across the top	44.00	52.80	
7a	42" Height Round Cruiser table - 30" across the top	44.00	52.80	
7b	43" Height Round Stainless Steel Cruiser table - 24" across the top	50.00	60.00	
8	Black spandex table cover <input type="checkbox"/> 30" high <input type="checkbox"/> 42" high <input type="checkbox"/> Black <input type="checkbox"/> Red	22.00	26.40	
9	Skirted tables (includes table, plastic tablecloth, front & 2 sides skirted) 30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long 18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	65.60	78.60	
10	***To skirt all 4 sides of table OR onsite table exchange	25.00	30.00	
11	Leg extenders (elevates table height to 42") 42" height skirting available <input type="checkbox"/> Royal blue <input type="checkbox"/> White <input type="checkbox"/> Black	17.88	22.34	
12	Easels	21.00	26.25	
13	Sign Stand - 22" x 28"	21.00	26.25	
14	Coat Tree	12.65	15.81	
15	Coat Rack with 25 hangers	19.65	24.55	
16	Waste Basket	12.00	15.25	
17	2'-3' Live Plants	42.00	NOT AVAILABLE	

Flatscreen LCD TVs - TV's cannot play video from USB	1 DAY USE	2 DAY USE	3 DAY USE		
18 32" Flatscreen LCD	165.00	247.50	330.00		
19 42" Flatscreen LCD	247.50	371.25	495.00		
20 50" Flatscreen LCD	330.00	495.00	660.00		
21 67" TV Stand on wheels					
22 HDMI Cables / VGA Cables/w adapter	16.00				
23 Microwave oven	100.00				
24 Bar Fridge	100.00				

Subtotal: _____

HST %: _____

ADD \$7.50 FOR US CHEQUES: _____

Total: _____

EXHIBITOR ORDER FORM

OCTANORM PACKAGES

All rates are for the full duration of the show.
All claims/discrepancies must be settled PRIOR to show closing.
REFUNDS will not be given on any orders changed or cancelled on site.
All materials remain the property of Hahn Rentals and will be removed upon show close.

☐ **PACKAGE #1 (10' X 10' Booth)** Pre-show \$1,216.00 Onsite \$1,470.00

Booth consists of basic system 3 lights - 1 arm chair, 1-30" pedestal table

Carpet ☐ Red ☐ Blue ☐ Grey ☐ Green ☐ Black

Panels ☐ Grey ☐ Black ☐ White

Company name on display header _____ logo extra (call for quote)



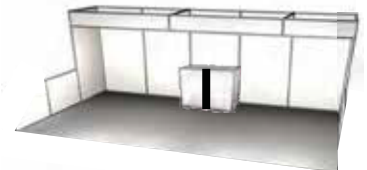
☐ **PACKAGE #2 (10' X 20' Booth)** Pre-show \$2,224.00 Onsite \$2,730.00

Booth consists of basic system 3 lights - 1 arm chair, 1-30" pedestal table

Carpet ☐ Red ☐ Blue ☐ Grey ☐ Green ☐ Black

Panels ☐ Grey ☐ Black ☐ White

Company name on display header _____
logo extra (call for quote)



COUNTERS Counter sizes vary between rectangular, square and 1/2 round and comes with matching colour wood top and sliding door

Panels ☐ Grey ☐ Black ☐ White



☐ 21" x 21" x 38.5" H
\$154.00 Onsite \$192.50

Display Case Cabinet c/w clear top



☐ 41" x 21" x 38.5" H
\$200.00 Onsite \$225.50



☐ 29.5" x 21" x 38.5"
\$131.00 Onsite \$151.25



☐ 1/2 Round
21" x 42"
\$181.50
Onsite \$226.88

OCTANORM SHELVES (comes with brackets)

Description	Price	Qty.	Total
8" x 24" White	11.00		
8" x 36" White	13.00		
18" x 36" White	18.00		

Subtotal: _____

HST %: _____

ADD \$7.50 FOR US CHEQUES: _____

Total: _____

EXHIBITOR ORDER FORM

EQUIPMENT EXAMPLES



DRAPE COLOUR SELECTION



BURGUNDY



ROYAL BLUE



WHITE



NAVY



TEAL



RED



SUNFLOWER



BLACK

CARPET COLOUR SELECTION



HAHN



EXHIBITOR ORDER FORM

CREDIT CARD AUTHORIZATION FORM

I AUTHORIZE HAHN RENTALS TO CHARGE MY PROVIDED CREDIT CARD FOR:

EVENT NAME _____

EXHIBIT DATE _____

TYPE OF CARD - NO AMEX _____

CARD HOLDER NAME _____

POSTAL CODE ASSOCIATED WITH CARD *REQUIRED _____

CARD NUMBER _____

EXPIRATION DATE _____ CVV _____ TOTAL ESTIMATED CHARGES _____

SIGNATURE _____ DATE _____

YOU MAY CALL IN CARD NUMBER IF PREFERRED, THE COMPLETED FORM IS STILL REQUIRED FOR AUTHORIZATION TO CHARGE CARD PROVIDED.

IF PAYING BY COMPANY CHEQUE - TO GUARANTEE YOUR ORDER PLEASE NOTE THE CHEQUE NUMBER THAT WILL BE MAILED TO:

HAHN RENTALS

95 BAFFIN PLACE

WATERLOO, ONTARIO

N2V2C1