

# CME

TIMMINS

## CANADIAN MINING EXPO

## EXHIBITOR MANUAL

PLEASE READ CAREFULLY, FILL IN THE FORMS & FAX OR EMAIL THEM IN, PRIOR TO THE DEADLINES

June 7-8, 2023

McIntyre Community Centre, Timmins, ON

### PROUD PLATINUM SPONSORS:



### PROUD GOLD SPONSORS:



**Send In Your Logo & Booth Description as soon as possible.**

**PLEASE SUBMIT A COPY OF YOUR CERTIFICATE OF LIABILITY INSURANCE AS SOON AS POSSIBLE. (DEADLINE DATE MAY 2nd 2023)**

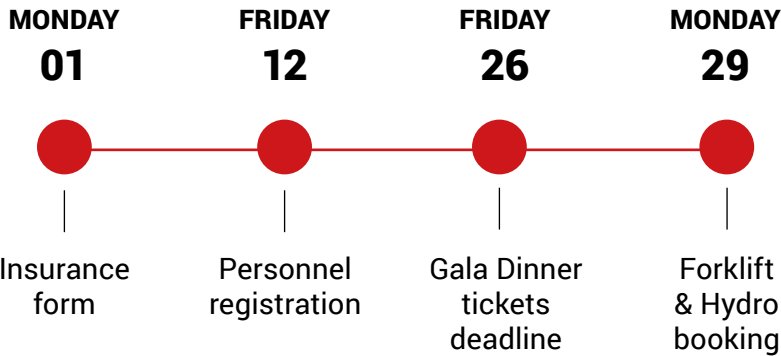
This manual will provide you with information about all aspects of the show including:

- Registration
- Gala dinner
- Conferences
- Regulations
- Shipping
- Schedules
- Accommodations

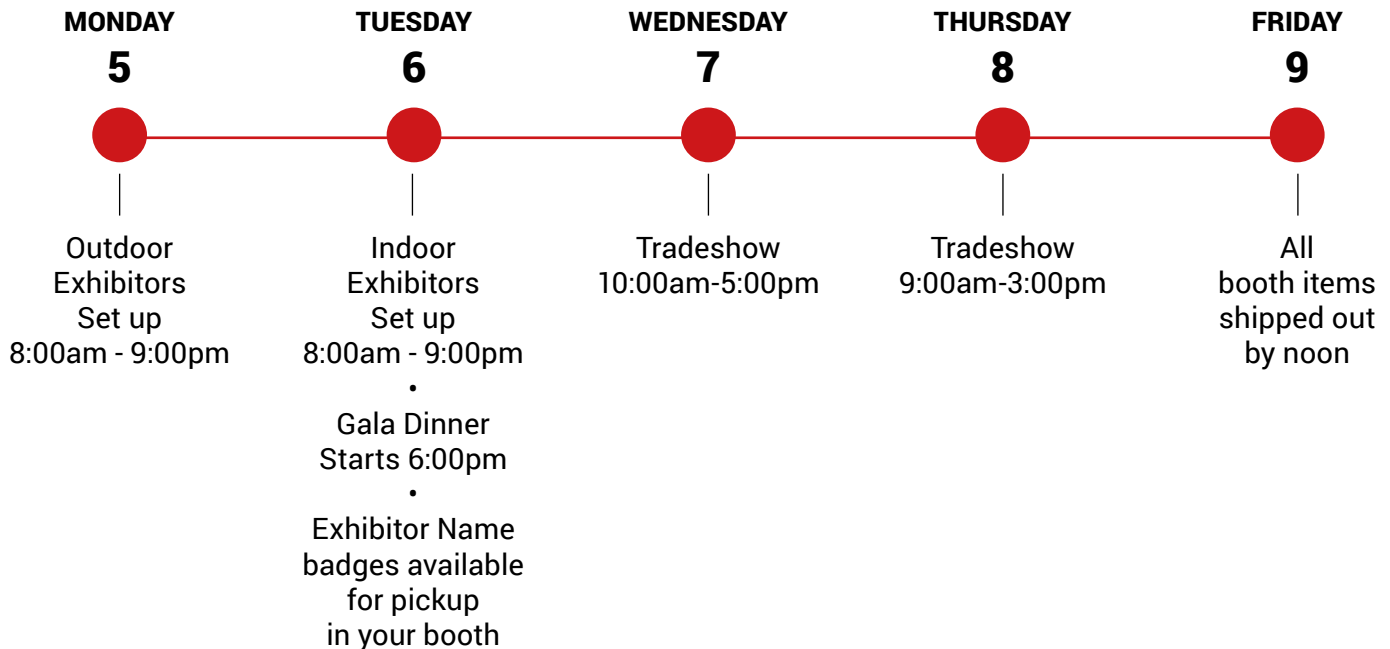
If there are any questions or situations that are not covered, feel free to contact the Trade Show Group at:

**Tel:** 1-866-754-9334  
705-264-2251  
**Fax:** 705-264-4401

**MAY**



**JUNE**



**BON AIR MOTEL LTD.**  
 355 Algonquin Blvd. East  
 Timmins, ON, P4N 1B5  
 +1 705-264-1275



**CEDAR MEADOWS RESORT**  
 1000 Norman St,  
 Timmins, ON P4N 8R2  
 +1 877-207-6123

[Visit Website](#)



**COMFORT INN TIMMINS**  
 939 Algonquin Blvd. East  
 Timmins, ON, P4N 7J5  
 +1 705-264-9474

[Visit Website](#)

**COUNTRY INN BAR & GRILL**  
 4197 Highway 1 North  
 Val Gagne, Timmins, ON  
 705-232-4511



**HAMPTON INN BY HILTON**  
 848 Riverside Dr.  
 Timmins, ON P4N 3W1  
 +1 705-531-6000

[Visit Website](#)



**HOLIDAY INN EXPRESS & SUITES**  
 30 Algonquin Blvd. West  
 Timmins, ON, P4N 2R6  
 +1 705-531-4000

[Visit Website](#)



**MICROTEL INN & SUITES**  
 1960 Riverside Drive.,  
 Timmins, ON, P4R 0A2  
 +1 705-264-1477

[Visit Website](#)

**PORCUPINE  
 BED & BREAKFAST**  
 6223 King St, Porcupine  
 Ontario P0N 1C0  
 +1 705-235-4730



**PREMIER**  
 BEST WESTERN.

**BEST WESTERN  
 PREMIER NORTHWOOD HOTEL**  
 245-A Airport Road  
 Timmins, ON, P4N 9C3  
 +1 705-531-7001

[Visit Website](#)



**RAMADA**  
 1800 Riverside Dr,  
 Timmins, ON P4R 1N7  
 +1 705-267-6241

[Visit Website](#)



**SUPER 8**  
 730 Algonquin Blvd. East  
 Timmins, ON, P4N 7G2  
 +1 800-800-800

[Visit Website](#)

**BEST WESTERN  
 SWAN CASTLE INN**  
 189 Railway St & 7th Ave.  
 Cochrane, ON, P0L 1C0  
 +1 800-780-7234

[Visit Website](#)



**THE SENATOR**  
 14 Mountjoy Street South  
 Timmins, ON, P4N 1S4  
 +1 705-267-6211

[Visit Website](#)

**THE STATION INN**  
 200 Railway Street  
 Cochrane, ON, P0L 1C0  
 +1 705-272-3500

[Visit Website](#)

**THRIFTLODGE COCHRANE SOUTH**  
 50/Highway 11 South  
 Cochrane, ON, P0L 1C0  
 +1 705-272-4281

[Visit Website](#)



**TRAVELODGE TIMMINS**  
 1136 Riverside Drive  
 Timmins, ON, P4R 1A2  
 +1 800-578-7878

[Visit Website](#)

**THE WILDFLOWER  
 BED & BREAKFAST**  
 2565 Airport Road  
 Timmins, ON, P4N 7C3  
 +1 705-268-0848



**WESTWAY MOTOR MOTEL**  
 83 Highway 11 West  
 Cochrane, ON, P0L 1C0  
 +1 877-772-4285

[Visit Website](#)

When shipping display material please state on bill of lading the exhibit booth number and the correct centre.

**Exhibitors in:**  
**Arena 1**

**Shipping Address:**  
McIntyre Community Complex  
85 McIntyre Road Schumacher, ON  
PON-1G0 (*Hockey Rink*)

**LABEL**

Company Name: \_\_\_\_\_

On Site Contact #: \_\_\_\_\_

Booth Location #: \_\_\_\_\_

**Exhibitors in:**  
**Arena 2**

**Shipping Address:**  
McIntyre Community Complex  
85 McIntyre Road Schumacher, ON  
PON-1G0 (*Curling Rink*)

**LABEL**

Company Name: \_\_\_\_\_

On Site Contact #: \_\_\_\_\_

Booth Location #: \_\_\_\_\_

**Exhibitors in:**  
**Pavilion**

**Shipping Address:**  
McIntyre Community Complex  
85 McIntyre Road Schumacher, ON  
PON-1G0 (*Parking Lot in front Curling Rink*)

**LABEL**

Company Name: \_\_\_\_\_

On Site Contact #: \_\_\_\_\_

Booth Location #: \_\_\_\_\_

**Exhibitors in:**  
**Upper Deck**

**Shipping Address:**  
McIntyre Community Complex  
85 McIntyre Road Schumacher, ON  
PON-1G0 (*Curling Rink*)

**LABEL**

Company Name: \_\_\_\_\_

On Site Contact #: \_\_\_\_\_

Booth Location #: \_\_\_\_\_

**SHIPMENT NOTE**

Each exhibitor is responsible for arranging shipment before and after the event, including notifying courier of pick up no later than 12:00 pm Friday June 9, 2023.

**FORKLIFT NOTE**

If forklift is necessary, please fill the form provided on page 9 of the manual and fax or email the form in to the office.

**SHOW SETUP TIMES**

- **Outdoor exhibitors** must set up on **Monday, June 5, between 8:00am - 9:00pm.**
- **Indoor exhibitors** must setup on **Tuesday, June 6, between 8:00am and 9:00pm.**
- Exhibitors wanting to setup prior or after this date must have written permission from the trade show manager. Toll Free: 866-754-9334 or 705-264-2251.

**Please Note:** There is absolutely no move out before 3:00pm on June 8, 2023 or there will be a \$1,000.00 early move out charge billed to the company.

**SHOW TIMES**

Exhibitor Name Badges will be placed in exhibitors booth on **Tuesday June 6, 2023.**

**Trade Show**

- Wednesday, June 7, 2023  
10:00 a.m. - 5:00 p.m.
- Thursday, June 8, 2023  
9:00 a.m. - 3:00 p.m.

For special arrangements call show coordinator at **705-264-2251, 866-754-9334**

**REGISTRATION FORM**

**Company Info**

Name of the Company \_\_\_\_\_

Name of the Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province / State \_\_\_\_\_ Postal / Zip Code \_\_\_\_\_

*Physical tickets will be mailed to the address above*

Telephone \_\_\_\_\_

Email \_\_\_\_\_

No. of tickets required

**Please include the name of each ticket holder as well as an email address**

1 Name \_\_\_\_\_

email \_\_\_\_\_

2 Name \_\_\_\_\_

email \_\_\_\_\_

3 Name \_\_\_\_\_

email \_\_\_\_\_

4 Name \_\_\_\_\_

email \_\_\_\_\_

5 Name \_\_\_\_\_

email \_\_\_\_\_

6 Name \_\_\_\_\_

email \_\_\_\_\_

7 Name \_\_\_\_\_

email \_\_\_\_\_

8 Name \_\_\_\_\_

email \_\_\_\_\_

**Tuesday, June 6th**

6:00-11:00pm

6:00-7:00 Cocktail Hour

**McIntyre Ballroom**

**Limited Seating. Tickets \$125+HST**

*This is a fundraising event with proceeds staying in the community, organization/ recipients to be announced.*



**N. Ontario Mining Awards 2023**

A recognition to individuals and companies and their contributions to the mining industry. Kick off the Expo with the Gala Dinner. Join us for an evening of Networking with the leaders in the industry and dignitaries. Tables of 8 will be available; the Gala Dinner is a great way to start the Expo and has always been sold out. Proceeds of this event will go to a local organization. Since its inception the Gala Dinner has raised over 150k for non-profit groups.



**Payable to Canadian Trade-Ex**

Sub Total  HST  TOTAL

Card # \_\_\_\_\_ Exp Date \_\_\_/\_\_\_/\_\_\_

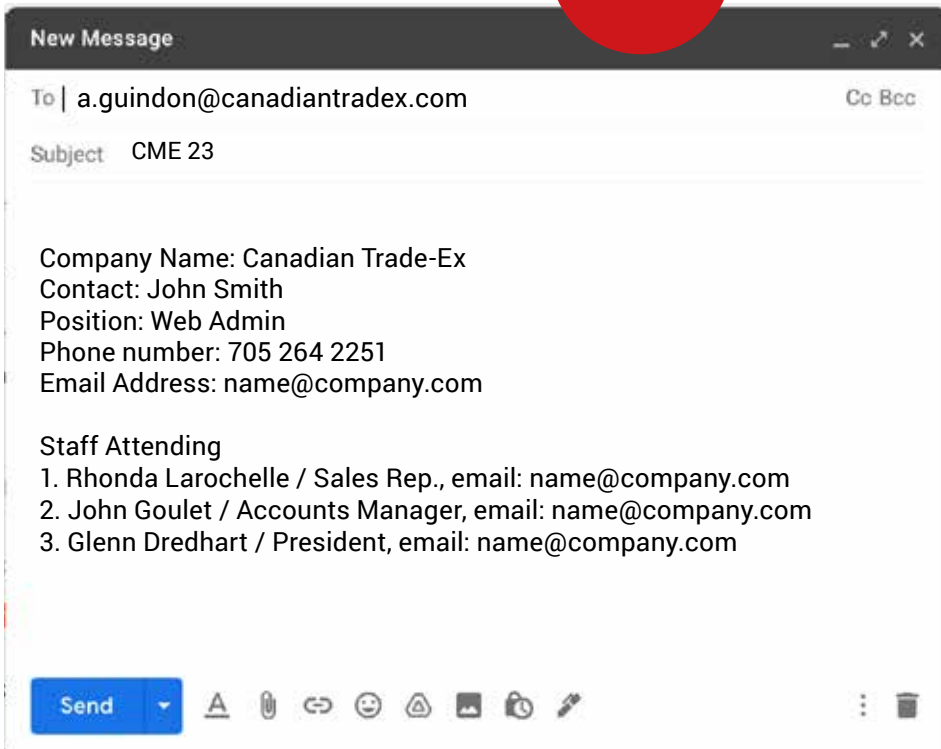
Cardholder \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_ Signature \_\_\_\_\_

**Please Submit Personnel Registration Via Email  
No later than Friday, May 12, 2023**

Please register the personnel that will be attending by email to:  
[a.guindon@canadiantradex.com](mailto:a.guindon@canadiantradex.com).

Submitting this information on time will ensure your company receives personnel badges.

1. Email to [a.guindon@canadiantradex.com](mailto:a.guindon@canadiantradex.com)
2. Type **CME 23** as the subject of the email
3. Type your company name, contact, position, phone & e-mail
4. Then type the name, title and email of each person attending the show.  
Please number each individual person.



**OFFICIAL  
CUSTOMS BROKER &  
INTERNATIONAL  
FREIGHT FORWARDER**



For Axxess, any remote location is **AXCESSIBLE**.  
Our team of experts in logistics manage and supervise the whole process of transporting your mining cargo to the jobsites. They assure timely, efficient delivery of the cargo by respecting schedules and projected costs.

**Contact:**  
**Bruno Gravel,**  
*Vice President-Business Devt.*  
Tel.: 514-849-9377  
bruno.gravel@axcessintl.com



**REGULATIONS**

- All Exhibitors must park in **Exhibitors Parking** during the expo on June 7 & 8, 2023 or the vehicle will be towed. The exhibitors parking is located on the left hand side of the Chamber of Commerce, beside the lake, to ensure fire routes remain open.
- Each exhibitor is responsible for arranging shipment before and after the event, including notifying courier of pick up no later than 12:00pm, Friday June 9, 2023
- **Each exhibitor with a BBQ or a tent larger than 10'x10' is responsible for having a 5lb fire extinguisher present in their booth.**
- All materials used in construction and decoration of an exhibit must be flame retardant.
- All exits and exit aisles must be kept clear and unobstructed. No furniture, signs, easels, chairs or displays may protrude into aisles.
- All fire hose box fire equipment and emergency exits must be visible and accessible at all times
- Vehicles on display must have fuel caps locked or sealed to prevent vapors from escaping and or tampering. Batteries must be disconnected.
- Vehicles used to move materials in and out off the building must not be left idling.
- All 110 volt extension cords must be 3 wire (grounds), and CSA approved.
- No storage of any kind is allowed behind booths or near electrical service.
- CT-EX Canadian Trade-Ex assumes no responsibility or liability to personal injuries or damage due to any act of God. (i.e. Persons, Tents, Signs, Outdoor equipment)
- Flammable or combustible liquids are prohibited inside of building except approved by fire marshal.
- **Management reserves the right to evict any person or company (without recourse) for disobeying any municipal, provincial or federal regulations governing this event; or, for any conduct deemed improper to show management or staff.**
- **Under no circumstances is moving equipment to be used for moving exhibits or parts of exhibits in or out during show hours, unless you receive written consent from show management.**
- **Please note: There is absolutely no move out before 3:00pm Thursday June 8, 2023, or there will be a \$1,000.00 early move out charge billed to the company.**
- Booths must be staffed during show hours. All booths shall stay set up during the show hours (no exceptions). All items that are in storage will not be released until after show hours.
- Any damage to any property that your display occupies is your responsibility and will be charged to your company.
- **All exhibitors must carry appropriate liability, damage and theft insurance. Show management is not responsible for damage, loss or liability during move in, move out or show hours. Please submit a copy of your certificate of insurance as soon as possible.**
- Municipal codes and fire regulations must be adhered to.
- **Please Note: There is absolutely no Alcohol at any Exhibitor's locations!**

**Please complete the form and fax or mail it to:**

**Fax:  
705-264-4401**

**email:  
[info@canadiantradex.com](mailto:info@canadiantradex.com)**

I understand the conditions and regulations and I agree to abide them.

I have read and ensured that all staff are aware and follow all covid safety protocols as published.

**Certificate of insurance submitted**

**Please email certificate of Liability Insurance showing Canadian Trade-Ex-Canadian Mining Expo as an additional Insured June 5th - 9th Timmins.**

**Exhibitors Company Name:**

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**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Signature:**

Each exhibitor is entitled to having their logo with a link to their website on the [www.canadianminingexpo.com](http://www.canadianminingexpo.com) website, & a 20-30 word booth description. The booth description will also be in the official show guide directory. No More than 20-30 words used to describe the equipment or services on display at the show. Additional words will be billed.

## ► **Submit Company Info, Logo, & Booth Description By Email**

- Mail to [a.guindon@canadiantradex.com](mailto:a.guindon@canadiantradex.com) (web admin)
- Type your company name & booth location
- Attach your company logo (.ai, .eps, .pdf, .jpg, .png)
- Type CME 2023 in subject area.
- Type your 20-30 word booth description.

## ► **To view your current listing, please visit website:** [www.canadianminingexpo.com](http://www.canadianminingexpo.com)

When going to the site, click on **Exhibitors List** on the top menu bar and browse down until your company name appears. You will find the current description listed.

## ► **Please email any revisions to:** [a.guindon@canadiantradex.com](mailto:a.guindon@canadiantradex.com)

**Please  
Have Your  
Listing In  
ASAP**

*Canadian Trade-Ex has hosted expos in Ontario for the past twenty years, and take pride in having the LARGEST GOLD SHOW in Timmins, Ontario, Canada. Now with over 400 booths.*



**Pre-Registration Form • Deadline May 30, 2023**

**COMPANY INFO**

Name of Company \_\_\_\_\_

Name of contact person \_\_\_\_\_

Name of on-site representative \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province/State \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

e-mail \_\_\_\_\_

**PAYMENT INFORMATION**

SUB TOTAL:

HST # 89895 6578 RT0001: \_\_\_\_\_

TOTAL:

*Payable to Canadian Trade-Ex*

VISA  MASTERCARD

Card Number: \_\_\_\_\_

**EXHIBIT LOCATION**

Outside Display Space  Exhibit Number : \_\_\_\_\_

Inside Display Space  Exhibit Number : \_\_\_\_\_

Pavilion Display Space  Exhibit Number : \_\_\_\_\_

Expiration Date: \_\_\_\_/ \_\_\_\_/ \_\_\_\_

Cardholder : \_\_\_\_\_

Applicant (person): \_\_\_\_\_

**HYDRO** - Pre-order your electrical

Indoor  15 AMP / \$ 100.00

Outdoor  Call for a quote.

Position: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

**FORKLIFT**

1 Hour  \$ 100.00

2 Hours  \$ 175.00

3 Hours  \$ 250.00

Agent's Name: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_

**CONTACT YOUR AGENT**  
 Canada Toll Free: 1-866-754-9334 • USA: 1-705-264-2251  
 e-mail: info@canadiantradex.com  
 Phone: 705-264-2251 • Fax: 705-264-4401

Date: \_\_\_\_/ \_\_\_\_/ \_\_\_\_

**BOOTH ACCESSORIES**

Company: \_\_\_\_\_  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Booth #: \_\_\_\_\_  
Email address for receipt: \_\_\_\_\_

VISA    MASTERCARD    CHEQUE  
Card Holder Name: \_\_\_\_\_  
Card Number: \_\_\_\_\_  
Expiry: M \_\_\_\_\_ Y \_\_\_\_\_  
Signature: \_\_\_\_\_

25% administration charge will apply to orders cancelled 2 weeks prior to show.  
ORDERS MUST BE PREPAID 5 BUSINESS DAYS prior to show date to receive pre-show price.

#	Description	Pre-show	On site	Qty	Total
1	Padded arm chair		14.75	18.50	
2	Director's chair - 30" high		17.85	22.30	
3	Metal & Wood bar stool with back		17.85	22.30	
4	Brown folding chair		7.40	8.51	
5	Carpet: <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Green <input type="checkbox"/> Black <input type="checkbox"/> 10' x 8' <input type="checkbox"/> 6' x 10' Ballroom <input type="checkbox"/> 10' x 10' Pavillion <input type="checkbox"/> 6' x 12' A2 Hall <input type="checkbox"/> 3/8" foam underpad per sq. ft.   (8' x 10' = 80 sq ft)	10'x8' - 88.00 10'x10' - 110.00 6'x10' - 66.00 6'x12' - 79.00 .60 sq. ft.	10'x8' - 110.00 10'x10' - 137.00 6'x10' - 82.00 6'x12' - 99.00 .75 sq. ft.		
6	Undraped plain tables - one 6' provided for each booth 30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'   18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	20.00	25.00		
7	30" Round Pedestal table - 30" across the top	31.00	38.75		
7a	42" Height Round Cruiser table - 30" across the top	31.00	38.75		
7b	43" Height Round Stainless Steel Cruiser table - 24" across the top	40.00	50.00		
8	Black spandex table cover <input type="checkbox"/> 30" high <input type="checkbox"/> 42" high <input type="checkbox"/> Black <input type="checkbox"/> Red	15.75	19.75		
9	Skirted tables (includes table, plastic tablecloth, front & 2 sides skirted) 30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long 18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	46.00	57.50		
10	***To skirt all 4 sides of table OR onsite table exchange	17.25	21.50		
11	Leg extenders (elevates table height to 42") 42" height skirting available <input type="checkbox"/> Royal blue <input type="checkbox"/> White <input type="checkbox"/> Black	16.25	20.30		
12	13' - 28"H Skirting Only <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue	37.00	46.25		
13	Sign Stand - 22" x 28"	19.00	23.75		
14	Coat Tree	11.50	14.50		
15	Coat rack with 25 hangers	17.85	22.25		
16	Waste basket	8.50	10.75		
17	2'-3' Live plants	23.00	28.75		
18	8' High drapery <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	6.10 per foot	7.75 per foot		
19	3' High side drapery <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	3.75 per foot	4.75 per foot		

Authorizing Signature \_\_\_\_\_

Subtotal: \_\_\_\_\_  
HST %: \_\_\_\_\_  
ADD \$7.50 FOR US CHEQUES: \_\_\_\_\_  
Total: \_\_\_\_\_

Complete and return to Hahn Rentals at email address above.  
All rates above are for the duration of the show.  
All claims/discrepancies must be settled prior to show closing.  
REFUNDS will not be given on any orders changed or cancelled on site.  
All materials remain the property of Hahn Rentals and will be removed upon show close.

**AUDIO/VIDEO EQUIPMENT RENTAL**

Company: \_\_\_\_\_  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Booth # \_\_\_\_\_  
Email address for receipt: \_\_\_\_\_

VISA    MASTERCARD    CHEQUE  
Card Holder Name: \_\_\_\_\_  
Card Number: \_\_\_\_\_  
Expiry: M \_\_\_\_\_ Y \_\_\_\_\_  
Signature: \_\_\_\_\_

25% administration charge will apply to orders cancelled 2 weeks prior to show.  
ORDERS MUST BE PREPAID 5 BUSINESS DAYS prior to show date to receive pre-show price.

Description	1 Day Use	2nd Day Use <small>1/2 price x number of days</small>	+25% On Site	Quantity	Total
<b>Flatscreen LCD TVs</b>					
32" Flatscreen LCD	165.00				
42" Flatscreen LCD	247.50				
50" Flatscreen LCD	330.00				
Video cart - Plastic	35.00				
DVD Player	30.00				
67" TV Stand on wheels	65.00				
HDMI Cables / VGA Cables/w adapter	9.00				
<b>Miscellaneous</b>					
Microwave oven	60.00				
Bar Fridge	60.00				

Authorizing Signature \_\_\_\_\_

Subtotal: \_\_\_\_\_  
HST %: \_\_\_\_\_  
ADD \$7.50 FOR US CHEQUES: \_\_\_\_\_  
Total: \_\_\_\_\_

H.S.T R104250493  
2019 HAHN RENTALS

Complete and return to Hahn Rentals at address above.  
All rates above are for the duration of the show.  
All claims/discrepancies must be settled prior to show closing.  
REFUNDS will not be given on any orders changed or cancelled on site.  
All materials remain the property of Hahn Rentals and will be removed upon show close.